TOP DOWN CLEANING

THE CLEANING SPECIALISTS

A THOUGHTFUL RESET BETWEEN GUESTS

Airbnb Turnover Checklist

A room-by-room checklist for short-term rental turnovers, from fresh linens and clean surfaces to the final guest-ready details.

Entire Home & Living Areas

- ☐ Clean and disinfect all reachable, uncluttered horizontal surfaces.
- ☐ Strip beds, launder linens, and remake beds with fresh sheets and hotel corners.
- ☐ Vacuum and mop floors; vacuum under cushions.
- ☐ Wipe switches, remotes, handles, and high-touch points.
- ☐ Clean reachable window sills and tracks. Blinds and window glass cost extra.
- ☐ Spot clean walls, doors, and baseboards as needed.
- ☐ Empty trash and replace liners.
- ☐ Check for guest-left items or damage; photograph and report.

Bathrooms

- ☐ Clean and disinfect toilet, shower, tub, and sink.
- ☐ Clean mirrors, vanity, and fixtures; remove hair and soap scum.
- ☐ Replace towels, bath mats, and hand towels with fresh sets.
- ☐ Restock toilet paper, soap, shampoo, and body wash.
- ☐ Empty trash and replace liner.
- ☐ Vacuum and mop floors.

Kitchen

- ☐ Wash, dry, and put away dishes; run and empty dishwasher.
- ☐ Clean sinks, counters, and backsplash.
- ☐ Wipe appliance exteriors; clean inside microwave.
- ☐ Remove fridge leftovers and wipe shelves.
- ☐ Wipe cabinet fronts and drawer interiors as needed.
- ☐ Restock paper towels, dish soap, coffee, and trash bags.
- ☐ Empty trash and recycling; replace liners.
- ☐ Vacuum and mop floors.

Staging & Final Walkthrough

- ☐ Arrange beds, pillows, and throws to match listing photos.
- ☐ Fold towels and stage bathroom amenities.
- ☐ Set thermostat, lights, and blinds to host standards.
- ☐ Confirm doors and windows are locked.
- ☐ Take before/after photos and send a turnover report to the host.

Optional Add-Ons

Quoted individually to fit the property.

- ☐ Offsite laundry: wash and fold
- ☐ Restocking supplies (at cost plus fee)
- ☐ Inside oven or fridge/freezer
- ☐ Patio, deck, or hot tub area cleaning
- ☐ Carpet cleaning
- ☐ Interior windows and blinds

A Few Things to Know

Turnovers take place between checkout and check-in. Late checkouts can shorten the cleaning window and will be reported to the host.

Guest damage, excessive mess, or pet hair beyond normal use may require extra time, billed at our hourly rate after host approval.

Supplies are restocked from host-provided inventory unless a restocking add-on is arranged.